

Missouri Universal Service Board

Minutes of Meeting

Wednesday, February 4, 2004

1:30 p.m.

Missouri Public Service Commission

PSC Agenda Room, 9th Floor

Governor Office Building

200 Madison Street

Jefferson City, Missouri

Those present at the meeting were: Steve Gaw (SG), Connie Murray (CM), Robert Clayton (RC), John Coffman (JC), various staff members of PSC and OPC and members of the public.

J C	S G	C M	R C
Y	Y	Y	Y
Y	Y	Y	Y
Y	Y	Y	Y
Y	Y	Y	Y
Y	Y	Y	Y

Chair John Coffman called meeting to order at 1:30 pm.

1 Approval of Minutes of Last Agenda Meeting

Motion for approval by Vice-Chair Gaw of the Minutes from September 4, 2003.

—As submitted.

Motion for approval by Vice-Chair Gaw of the Minutes from October 29, 2003.

—Discussed.

2. Election of Officers for 2004

President – John Coffman

Motion by Commissioner Gaw to elect by acclamation, 2nd by Commissioner Murray

Vice President – Connie Murray

Motion by Commissioner Gaw to elect by acclamation, 2nd by Commissioner Murray

Secretary – Robert Clayton

Motion by Commissioner Gaw to elect by acclamation, 2nd by Commissioner Murray

3. Consideration of new proposed forms and procedures for administration of the Low-Income Fund.

—Discussed.

4. Initiation of a new pre-bid conference for the Low-Income Fund Administrator.

Presentation by David Meyer.

RFP Memorandum: RFP:B3Z04113, formerly RFP No. B3Z03068

Vote to initiate RFP process and set pre-proposal conference and authorize USB Staff to work with Office of Administration.

—Approved.

5. Other MoUSB business.

—Not discussed.

J	S	C	R
C	G	M	C
Y	Y	Y	Y

*Commissioner Clayton moved for adjournment.
 -Approved.*

Meeting adjourned at 2:30 pm.


 Chairman
7-20-04
 Date Approved

P = Present	A = Absent	Y = Yea	N = Nay	X = Not Participating
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